

Hansen School Board Meeting
Hansen School District #415
September 21, 2015 7:00 p.m.
Hansen Junior/Senior High Library

Regular Board Meeting Minutes

ATTENDING: Doug Brown, Joe Ratto, Jeanne Gibson & Sarah Shields

OTHERS PRESENT: Debra Mathews, Bruce Murray, Troy Mahlke, Kristin Beck-Trappen, Heidi Skinner and Elayne Howell

The meeting was called to order at 7:00 p.m. by Joe Ratto.

Say something positive:

- Title II-A Budget has been approved.
- State Safety Inspection went well.
- Tile is complete in the elementary boys bathroom.

Approval of minutes: Motion was made by Doug Brown to approve the August 17, 2015 regular board meeting minutes. Sarah Shields seconded. Motion passed.

Approval of Monthly Financial Reports:

Added 2 more payables: Primary Health-\$325.20 & Scholastic Inc-\$152.45

Doug Brown made a motion to approve the Elementary fund, lunch program fund, high school student body fund, the accounts payable list with the 2 additions and the district financial report, Sarah Shields seconded. Motion Passed.

Correspondence & Communication: Letter of resignation from Jeanne Gibson.

Amend Agenda: Doug made a motion to amend the agenda to: Add Action Item- Acceptance of Jeanne Gibson's Resignation & declaration of vacancy for Zone 1. Move the audit rough draft to the 1st discussion item and we will have an executive session per Idaho Code 74-206. Seconded by Sarah Shields, motion passed.

Discussion Items

2014-15 Rough Draft Audit: Troy Mahlke of Mahlke, Hunsaker & Company, pllc reported on our 2014-15 audit. At this time we have a general fund balance of \$111,033, debt service fund balance of \$635,290 and other governmental fund balance of \$98,908. He said that the audit went well, however, since we collected over \$500,000 we will have to have a single audit. They will try to complete that within the next couple weeks. The plan is that he will present the final audit report at the October Board meeting.

2015-16 State Safety Inspection: Kristin Beck-Trappen gave a brief report on all the items that we need to address. The board received a list of the report with their packet. We will have to reply with how we plan to address the safety issues within 20 days.

Playground Impact Material: We will get pea gravel and will get more bids.

Elementary Bathroom Update: The tile is in finally and it looks nice. JR will need to do some clean-up work before he can paint. The hope is to have it completed by mid October.

Action Items

Acceptance of Letter of Resignation: Doug Brown made a motion to accept Jeanne Gibson's letter of resignation and declare a vacancy for Zone 1 Board Trustee. Sarah Shields seconded, motion passed unanimously.

Three Year Strategic Plan: Kristin Beck-Trappen gave a short presentation on the Three Year Strategic Plan. It was presented to the teachers and now presented to the board for approval. Doug Brown made a motion to approve the Three Year Strategic Plan with a few amendments. Jeanne Gibson seconded, motion passed. We will now get it posted to our school website.

First Reading of Administration Policies:

The board received each policy in their board packet so Kristin Beck-Trappen only went over Policy 6400 since it had the most changes.

Policy 600-Goals, Policy 6100-Superintendent Duties and Authorities, Policy 6100P-Board and Superintendent Relations, Policy 6200-District Organization, Policy 6300-Duties and Qualifications of Administrative Staff other than Superintendent, Policy 6310-Employment Restrictions for Administrative Personnel, Policy 6320-Evaluations of Administrative Staff, Policy 6330-Professional Growth and Development and Policy 6400-Principals

Jeanne Gibson made a motion to approve the 1st reading of the Administration Policies. Doug Brown seconded, motion passed.

District Report: Kristin Beck-Trappen gave highlights of the report that the board received in their packet.

Board moved to executive session at 8:00 p.m.

Board reconvened to the general meeting at 9:43 pm

Meeting adjourned at 9:45 p.m.