



# Hansen School District

550 Main Street South  
Hansen, ID 83334  
(208) 423-6387

## ***Hansen SD #415 Operational COVID Protocol***

***Approved: 7-20-20  
Revised: 8-4-20, 8-18-20***

### 1. **Green:** Traditional

a. If no community spread and the following plans are in place and approved by local health authority:

i. Cleaning/disinfection-plan approved by South Central Public Health Department (see below)

ii. Encourage parents to screen students every morning before attending school and keep symptomatic students home.

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

iii. Protocols for social distancing

1. Maintain social distancing as much as possible

a. Discuss social distancing with students

b. Limit classroom activities that don't allow for 6 feet of distance between students as much as possible.

c. Limit mixing of student groups to reduce potential exposure

2. Face covering optional

3. Limit activities with large gatherings where social distancing cannot be maintained

iv. Plan for vulnerable students/staff

1. Staff: Follow Center for Disease Control and Prevention guidelines

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Follow Families First Coronavirus Response Act

<https://www.dol.gov/agencies/whd/pandemic/ffcra-employee-paid-leave#:~:text=Up%20to%20an%20additional%2010.care%20provider%20is%20closed%20or>

Follow Family Medical Leave Act <https://www.dol.gov/agencies/whd/fmla>

Flexibility in using other leave

2. Students: Follow Center for Disease Control and Prevention guidelines  
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Provide distance learning opportunities.

- IEP teams will develop other individual distance learning options for students with disabilities whose needs cannot be met through regular district distance learning opportunities.

- v. Teach and reinforce hand hygiene and respiratory etiquette
- vi. Have a plan in place to allow for the immediate separation of students/staff who present COVID-19 symptoms at school
- vii. An off-site education delivery plan will be available in the event students remain home for extended periods of time and/or schools shut down
- viii. Post signs in highly visible locations (school entrances, bathrooms, etc.) that promote everyday protective measures. Signs from the CDC can be found here:  
<https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>
- ix. Ensure policies and practices don't encourage students/staff to come to school sick

2. **Yellow: Enhanced Traditional**

a. If **minimal** community spread and the following plans are in place and approved by local health authority:

- i. Cleaning/disinfection-plan approved by South Central Public Health Department (see below)
- ii. Encourage parents to screen students every morning before attending school and keep symptomatic students home.

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

iii. Protocols for social distancing

- 1. Maintain social distancing as much as possible
  - a. Discuss/**monitor** social distancing with students
  - b. **Restrict** classroom activities that don't allow for 6 feet of distance between students as much as possible.
  - c. **Restrict** mixing of student groups to reduce potential exposure
- 2. **Restrict** activities with large gatherings where social distancing cannot be maintained

3. Face coverings optional **but encouraged in situations where social distance can't be maintained.**

iv. Plan for vulnerable students/staff

1. Staff: Follow Center for Disease Control and Prevention guidelines

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Follow Families First Coronavirus Response Act

<https://www.dol.gov/agencies/whd/pandemic/ffcra-employee-paid-leave#:~:text=Up%20to%20an%20additional%2010.care%20provider%20is%20closed%20or>

Follow Family Medical Leave Act <https://www.dol.gov/agencies/whd/fmla>

Flexibility in using other leave

2. Students: Follow Center for Disease Control and Prevention guidelines

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Provide distance learning opportunities.

- IEP teams will develop other individual distance learning options for students with disabilities whose needs cannot be met through regular district distance learning opportunities.

v. Teach and reinforce hand hygiene and respiratory etiquette

vi. Have a plan in place to allow for the immediate separation of students/staff who present COVID-19 symptoms at school

vii. An off-site education delivery plan will be available in the event students remain home for extended periods of time and/or schools shut down

viii. Post signs in highly visible locations (school entrances, bathrooms, etc.) that promote everyday protective measures. Signs from the CDC can be found here:

<https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>

ix. Ensure policies and practices don't encourage students/staff to come to school sick

3. **Orange: Modified Schedule**

a. If **moderate** community spread (community or schools) and the following plans are in place and approved by local health authority:

i. Cleaning/disinfection-plan approved by South Central Public Health Department (see below)

ii. Encourage parents to screen students every morning before attending school and keep symptomatic students home.

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

iii. **School schedule designed to limit contact by reducing the number of students in the building at any one time.**

1. Elementary: refer to schedules at the end of this document
2. Secondary: refer to schedules at the end of this document

iv. Protocols for social distancing

1. Maintain social distancing
  - a. Discuss/monitor social distancing with students
  - b. Restrict classroom activities that don't allow for 6 feet of distance between students as much as possible.
  - c. Restrict mixing of student groups to reduce potential
2. **No** large group activities where social distancing cannot be Maintained.
3. Face coverings **highly recommended** in situations where social distance can't be maintained.

v. Plan for vulnerable students/staff

1. Staff: Follow Center for Disease Control and Prevention guidelines  
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>  
Follow Families First Coronavirus Response Act  
<https://www.dol.gov/agencies/whd/pandemic/ffcra-employee-paid-leave#:~:text=Up%20to%20an%20additional%2010.care%20provider%20is%20closed%20or>  
Follow Family Medical Leave Act <https://www.dol.gov/agencies/whd/fmla>  
Flexibility in using other leave
2. Students: Follow Center for Disease Control and Prevention guidelines  
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>  
Provide distance learning opportunities
  - IEP teams will develop other individual distance learning options for students with disabilities whose needs cannot be met through regular district distance learning opportunities.

vi. Teach and reinforce hand hygiene and respiratory etiquette

vii. Have a plan in place to allow for the immediate separation of students/staff who present COVID-19 symptoms at school

viii. An off-site education delivery plan will be available in the event students remain home for extended periods of time and/or schools shut down

ix. Post signs in highly visible locations (school entrances, bathrooms, etc.) that

promote everyday protective measures. Signs from the CDC can be found here:

<https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>

- x. Ensure policies and practices don't encourage students/staff to come to school sick

#### **4. Red: Full Distance**

- a. If **substantial** community spread or substantial numbers of impacted students/staff:
  - i. **Fully remote learning**
    - 1. Elementary: Google Classroom (packets for K-2)
    - 2. Secondary: Google Classroom

#### **School Closure Protocols**

1. Confirmed related case(s) in a school (same group of students)
  - a. Contact public health: Tamara Strong-208-737-5932 [tstrong@phd5.idaho.gov](mailto:tstrong@phd5.idaho.gov)
  - b. Notify parents and staff
  - c. Potential closure of individual school or classroom for up to 5 days in coordination with SCPHD
  - d. Contact trace students/staff with close contact (6 feet for 15 minutes within 2 days of the onset of symptoms) and mandate quarantine for 14 days. This includes close contacts who may be in other schools.
  - e. Deep cleaning of school
2. Two or more unrelated cases in the same period of time
  - a. Contact public health: Tamara Strong-208-737-5932 [tstrong@phd5.idaho.gov](mailto:tstrong@phd5.idaho.gov)
  - b. Notify parents and staff
  - c. Potential indefinite closure of school building or classroom-no new cases for up to 15 days in coordination with South Central Public Health Department
  - d. Contact trace students/staff with close contact (6 feet for 15 minutes within 2 days of the onset of symptoms) and mandate quarantine for 14 days. This includes close contacts who may be in other schools.
  - e. Deep cleaning of school
3. Multiple cases in several schools with significant number of contacts
  - a. Contact public health: Tamara Strong-208-737-5932 [tstrong@phd5.idaho.gov](mailto:tstrong@phd5.idaho.gov)
  - b. Notify parents and staff
  - c. Potential indefinite closure of district or school-no new cases for up to 15 days
  - d. Contact trace students/staff with close contact (6 feet for 15 minutes within 2 days of the onset of symptoms) and mandate quarantine for 14 days. This

- includes close contacts who may be in other schools.
- e. Deep cleaning of facilities

**Return to School:** When students/staff can return after testing positive for or being exposed to COVID-19

1. Follow guidance from South Central Public Health Department. All surveillance of positive cases or probable cases will be done by the Health Department and they will provide guidance.

Presently, the standards for returning are:

- a. If student/staff member tested positive or was presumed positive for COVID-19 *and had symptoms*, they can return to school after:
- i. It has been 10 days since symptoms first appeared
  - ii. 2 days with no fever and/or use of fever reducing medication
  - iii. Other symptoms of COVID-19 are improving
- b. If a student/staff member tested positive for COVID-19 *but did not have symptoms*, they can return to school after:
- i. 10 days have passed since the test date
  - ii. No symptoms within those 10 days
- c. If a student/staff member has had close contact with a person that has COVID-19, they should:
- i. Stay home 14 days after the date of last contact and monitor for symptoms
  - ii. Anyone who has had close contact with someone with COVID-19 and who:
    - developed COVID-19 illness within the previous 3 months and
    - has recovered and
    - remains without COVID-19 symptoms (for example, cough, shortness of breath)Does not need to stay home.

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine-isolation.html>

**Cleaning/Disinfection**

1. Follow approved cleaning plan-plan approved by South Central Public Health Department

- a. Cleaning Throughout the Day
- i. Check all soap dispensers to make sure they are supplied with soap.
  - ii. Check paper towel dispensers to make sure they are

- adequately supplied
  - ii. Check all hand sanitizer dispensers in hallways and classrooms to make sure they are supplied with hand sanitizer
  - iii. Wipe down door handles and vending machines as much as possible with disinfectant
- b. Daily Cleaning - Classroom
- i. Empty all trash and replace liners as needed
  - ii. Disinfect sinks, countertops, and all hard surfaces. (approved disinfectant)
  - iii. Teachers and staff - wipe down white boards (use proper white board cleaner), hard surfaces, manipulatives, supplies, etc. throughout the day with disinfectant. Spray bottles and paper towels will be provided.
- c. Daily Cleaning - Restrooms
- i. Clean toilets and urinals with toilet bowl cleaner.
  - ii. Clean and disinfect sinks, walls behind sinks, and stall doors.
  - iii. Sweep and mop with disinfectant.
  - iv. Clean all mirrors with window cleaner.
- d. Daily Cleaning - Hallways
- i. Clean and disinfect all entryway doors, door hardware, and door class, as well as all hard surfaces in that area.
  - ii. Clean and disinfect all hallway surfaces with disinfectant.
  - iii. Sweep or vacuum hallways.
  - iv. Clean, polish, and disinfect drinking fountains.
  - v. Mop hallways. (with disinfectant)
- e. Daily Cleaning - Weight Room
- i. Teacher/student wipe down all equipment after it is used by an individual with disinfectant.
  - ii. Custodians Clean and disinfect weight room and all equipment each evening
- f. Daily Cleaning - Gym and Locker Rooms
- i. Gym floors and all hard surfaces will be disinfected.  
Disinfectants will be available to the teacher to wipe down hard surfaces and equipment throughout the day.
  - ii. Locker rooms will be cleaned and sanitized each evening and on weekends after use. Floors will be mopped and sanitized nightly.
- g. Daily Cleaning - Computer labs
- i. Keyboard and mouse will be wiped down with sanitizer after each use by teachers/students

\*In the case of a confirmed case, impacted school/classroom/area will receive a deep cleaning and be sanitized. The impacted school/area will be allowed to sit for 24 hours per CDC recommendations before this process begins.

### **Bussing**

Social distance and grouping family members together. Face coverings optional but encouraged in situations where social distancing can't be maintained. Busses cleaned after every group of students.

### **Food Service**

Grab and go format

### **Resources**

Centers for Disease Control and Prevention. (2020, July 8) Symptoms of COVID-19. Retrieved from <https://www.cdc.gov>

Idaho Back To School Framework 2020  
<https://boardofed.idaho.gov/resources/idaho-back-to-school-framework-2020/>

State of Idaho Official Coronavirus website <https://coronavirus.idaho.gov/>

Idaho Rebounds: Our Path To Prosperity website <https://rebound.idaho.gov/>



**GREEN:**

All students on campus

School starts for K-6 at 8:00

School starts for 7-12 at 7:58

School ends for K-12 at 3:24

**YELLOW:**

All students on campus

School starts for K-6 at 8:00

School starts for 7-12 at 7:58

School ends for K-12 at 3:24

**ORANGE:**

K-2 all students on campus everyday 8:00-3:24

3-6 students with last name starting with A-L

on campus 8:00-11:02

7-12 students with last name starting A-L on

campus 7:58-11:02

3-12 students with last name M-Z on campus 12:20-3:24

**RED:**

No students on campus/all students distance learning